

Olin Plumbing, Inc.

SAFETY MANUAL





Table of Contents

- 01** Introduction
- 02** Company Safety Policy
- 03** Safe Work Practices
- 04** Accident Reporting
- 05** Additional Safety Considerations

Introduction

A series of thin, yellow, wavy lines that flow from the left side of the page towards the right, creating a sense of movement and design.

"Safety is not
a gadget, but
a state of
mind"

This safety manual is designed to provide Olin Plumbing Inc. employees with information and guidance on how to work safely and avoid accidents and injuries.

It is important to note that this manual is not intended to be an exhaustive list of all possible safety hazards, but rather a general overview of the most common risks and how to mitigate them.



Company Safety Policy

Olin Plumbing Inc.'s safety policy is to provide a safe and healthy work environment for all employees. The company is committed to complying with all applicable safety laws and regulations, and to provide employees with the training and resources they need to work safely.

We take safety seriously. The following are safety rules that have been adopted for the benefit of employees, and should be followed carefully.

- Safety equipment is required in most areas of the shop.
- It is recommended that safety shoes be worn. Tennis shoes must not be worn while working with machinery. An employee not wearing appropriate attire will be reprimanded.
- Personal radios and/or headphones and televisions or any other electronic devices are prohibited unless pre-approved by the area supervisor.
- Earplugs must be worn when operating any loud machine. The company will provide the first pair of glasses (not prescription lens) and earplugs.



Safe Work Practices

01

Study your job and it's possible hazards. Safety rules don't prevent accidents; you prevent accidents.

03

Eye injuries require the most skillful attention under no circumstances should anyone but a doctor remove foreign particles from the eye of anyone.

05

Report the absence of, or need for, any safety device to your supervisor.

07

There is no smoking in any part of the building at any time.

09

Report any suspected safety hazard to your supervisor. Learn the safety rules that apply to your job. Remember, there is a safe way to do all jobs.

10

We encourage you to use your imagination and ingenuity to improve job safety. Talk to your supervisor for support.

02

Any injury, no matter how slight, must be reported immediately to your supervisor.

04

Orderliness reduces accidents, improves health conditions and adds to the efficiency of your job operation. Trash must be properly disposed of. You are required to keep your work areas neat and clean to minimize the danger of injury.

06

Do not try to push or lift objects that are too heavy.

08

Do not attempt to repair a piece of electrical equipment that is not working properly; notify your supervisor, who will notify the person responsible for making repairs.



Accident Reporting

What to Report

All accidents should be reported, regardless of whether they result in an injury. This includes accidents that cause damage to property, equipment, or vehicles. Employees should also report any near misses, which are incidents that could have resulted in an accident but did not.

How to Report an Accident

To report an accident, employees should immediately notify their supervisor. The supervisor will then complete an accident report form and submit it to the Human Resources department.

The accident report form should include the following information:

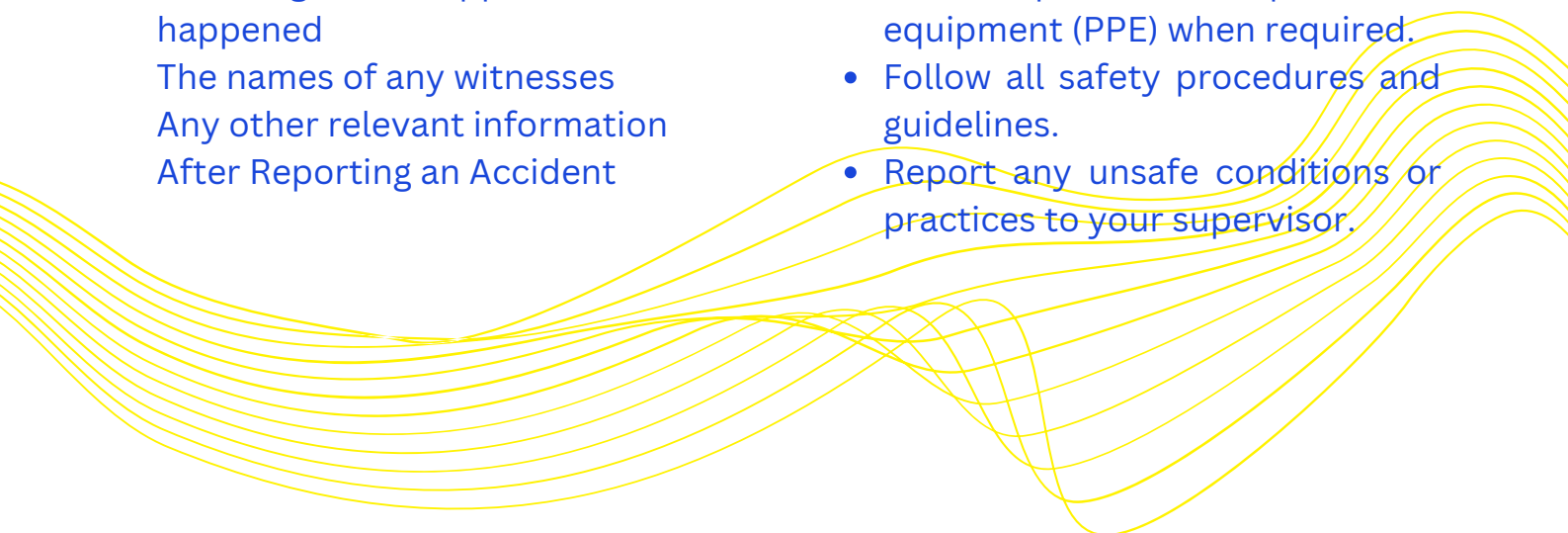
The date and time of the accident
The location of the accident
A description of the accident, including what happened and how it happened
The names of any witnesses
Any other relevant information
After Reporting an Accident

Once an accident has been reported, an investigation will be conducted to determine the cause of the accident and identify any corrective actions that need to be taken. Employees may be asked to participate in the investigation by providing statements or interviews.

Preventing Accidents

The best way to prevent accidents is to be aware of the hazards in your work environment and to take steps to avoid them. Employees should also follow all safety procedures and guidelines.

Here are some tips for preventing accidents:

- Be aware of your surroundings and identify any potential hazards.
 - Use personal protective equipment (PPE) when required.
 - Follow all safety procedures and guidelines.
 - Report any unsafe conditions or practices to your supervisor.
- 



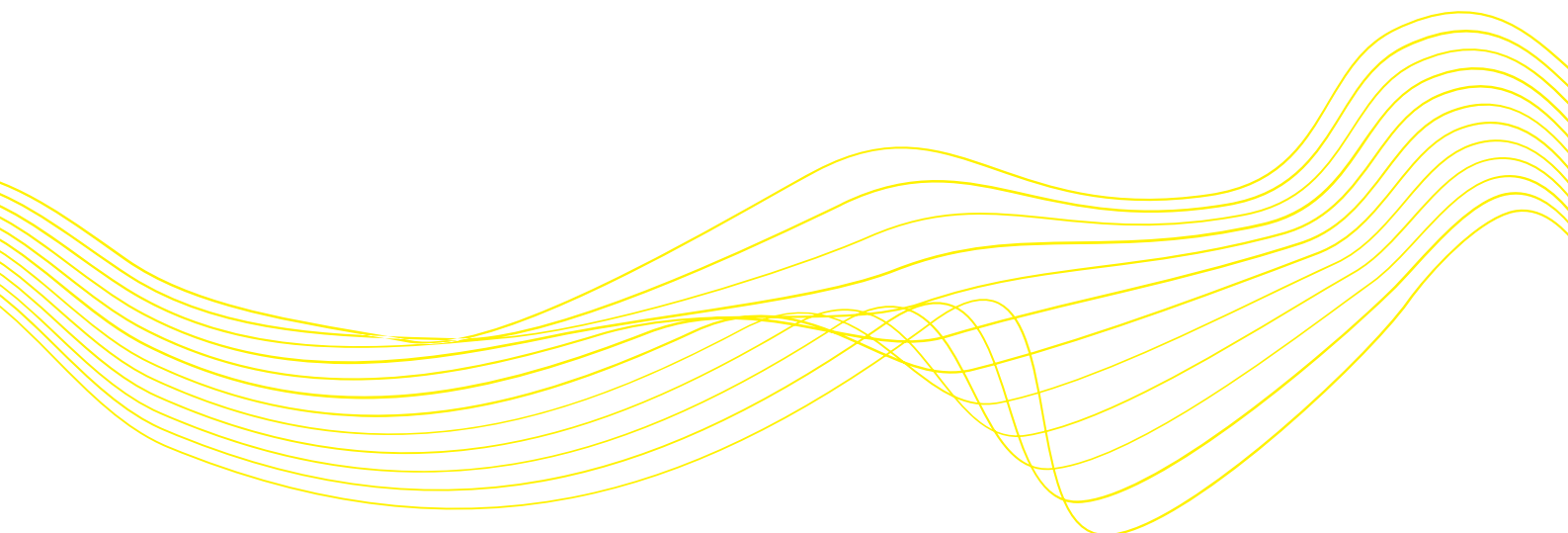
Additional Safety Considerations

Once an accident has been reported, an investigation will be conducted to determine the cause of the accident and identify any corrective actions that need to be taken. Employees may be asked to participate in the investigation by providing statements or interviews.

Preventing Accidents

The best way to prevent accidents is to be aware of the hazards in your work environment and to take steps to avoid them. Employees should also follow all safety procedures and guidelines.

Here are some tips for preventing accidents:

- Be aware of your surroundings and identify any potential hazards.
 - Use personal protective equipment (PPE) when required.
 - Follow all safety procedures and guidelines.
 - Report any unsafe conditions or practices to your supervisor.
- 

Olin Plumbing, Inc.

CONTACT US

(813) 443-5820

info@olinplumbinginc.com

3201 East 8th Avenue, Tampa, FL 33605

